



Program Development Committee

Agenda

Revised

DATE: Tuesday, March 3, 2009

TIME: 1:00 P.M. – 4:00 P.M.

PLACE: State Council on Developmental Disabilities
1507 21st Street, Suite 210
Sacramento, CA 95811

Telephone: Council Phone (916) 322-8481 Council Fax (916) 443-4957

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Agenda

- 1. CALL TO ORDER:** (L. Cooley)
- 2. INTRODUCTIONS:** (L. Cooley)
- 3. ESTABLISHMENT OF A QUORUM:** (L. Cooley)

4. PUBLIC COMMENTS:

Public Comments: [This section is for members of the public only; and is to provide the public an opportunity to comment and/or present information to the Committee on any matter that is not on the agenda. Each public member will be afforded up to three minutes to speak. Written requests, if any, will be considered first under this section. Additionally, the Committee will provide a public comment period not to exceed 5 minutes total for all public comments prior to Committee action on each agenda item.]

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5. ACTION/DISCUSSION ITEMS:

- A. Approval of Minutes (L. Cooley) **Pink**
- B. Chair's Report (L. Cooley)
- C. Overview for Cycle 32 (A. Kerzin)
- D. Review and Prioritize Concept Papers (L. Cooley/M. Januse) **Blue**
- E. Determine Which Applicants will Submit Full Proposals (L. Cooley/M. Januse)
- F. Determine Supports Needed for Committee Members During the Review Process (L. Cooley/M. Januse)
- G. Next Meeting Date (L. Cooley)
- H. Adjournment (L. Cooley)



WEBSITE: www.scdd.ca.gov

PROGRAM DEVELOPMENT COMMITTEE MEETING MINUTES

DATE: Thursday, October 23, 2008
TIME: 1:00 PM – 4:00 PM
PLACE: State Council on Developmental Disabilities
1507 21st Street, Suite 210
Sacramento, CA 95811
CONTACT: Michael Januse (916) 322-8481

(*ending time for travel planning only – subject to change)

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1. ROLL-CALL/INTRODUCTIONS

(S. Bittner)

2. QUORUM ESTABLISHED

(S. Bittner)

Members Present:

Sascha Bittner, Chair

Lisa Cooley

Marcia Good

Dr. Olivia Raynor

Dr. Dan Boomer

Ted Martens

Members Absent:

Yvonne Klutz

Debra Tom

Emily Matlack

David Mulvaney

Staff Present:

Michael Januse

Kristie Allensworth

3. PUBLIC COMMENTS

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No public comments.

4. ACTION ITEMS:

A. APPROVAL OF MINUTES

(S. Bittner)

Dr. Boomer made a motion to approve the September PDC minutes.

Marcia Good seconded the motion. Motion carries.

B. CHAIR'S REPORT:

(S. Bittner)

No report was given at this time.

C. ROLE FOR UCEDD's:

(S. Bittner)

Dr. Raynor and Michael Januse discussed the conference call that was held on October 8, 2008 which also included Dr. Wheeler and Dr. Hansen topics of the call was how to continue a good quality relationship with the UCEDD's. Dr. Raynor suggested that the UCEDD's could assist the Council in the following areas: reviewing the grants, identify the needs, looking at the longevity of current and past grants; help to bring in group of potential grantors to establish best practices, and to assist as conveners.

Motion: Dr. Boomer made a motion to have the UCEDD's assist the Council with areas of the grant program. Lisa Cooley seconded the motion. Motion Carries.

D. UNIVERSALSCORING:

(S. Bittner)

Marcia Good moved to approve the scoring sheet. Dr. Boomer seconded the motion. Motion carries.

E. TIMELINE FOR CPDG CYCLE 32: (S. Bittner)

Dr. Boomer moved to accept the timeline for Cycle 32. Ted Martens seconded the motion. Motion carries.

F. NARROWING FOCUS AREAS: (S. Bittner)

The committee discussed narrowing the focus areas to Employment, Housing and Transportation; the committee also the focus areas to be opened up to broader areas of emphasis including preschool and social security. Marcia Good made a motion to select Employment (including employer training and employer outcomes). Dr. Boomer seconded the motion. Motion carries.

G. CARVE OUT FUNDING: (S. Bittner)

The committee decided that more information on this topic was needed and it would be discussed a future PDC meeting.

H. REVIEW OF TARGETED GRANTS: (S. Bittner)

Due to time constraints it was decided to discuss this at a future PDC meeting.

5. NEXT MEETING DATE: (S. Bittner)

The next meeting date was scheduled for January 2009.

6. MEETING WAS ADJOURNED AT 4:00 PM. (S. Bittner)



Detail Sheet for: Concept Papers

What is this agenda item about?

A review of Community Program Development Grant (CPDG) Cycle 32.

What has the Council done about this so far?

The CPDG Cycle 32 concept paper instructions and application were mailed out and posted to the website on December 12, 2008. The submission deadline was January 30, 2009 and the Council received 115 concept papers.

On February 23, 2009, after the concept papers are reviewed and scored a letter will be mailed to all eligible applicants inviting them to submit full proposals. The deadline for the submission of the proposals is March 27, 2009.

What needs to be decided at this meeting?

Nothing this is informational only.

What is the committee or staff recommendation?

None.

Are there attachments?

No.